



**Prof. (Dr.) K. R. Chowdhary**  
**Campus Director**

**JIET/DIR/2018-19/225**  
**Date: - May 10, 2019**

**NOTICE**  
**FOR BRANCH CHANGE**

The applications are invited from eligible students of all branches of First B. Tech (II Sem.) **for Change of Branch as per the BTU Guidelines**. The eligible students may collect the application forms from Student Cell Counter/College website w.e.f., **May 11, 2019**. The following are the eligibility criteria as per the BTU notification which must be fulfilled:

- (a) The student must have completed all the course credits of B. Tech I sem. Examination in all components (i.e. internal and external) in one attempt with at least 5.50 SGPA in the aggregate.
- (b) A TFWS student if so desires may seek branch transfer on non-TFWS seat, *surrendering tuition fee waiver seat*. No branch change is permitted against vacant TFWS seat.
- (c) The students with back papers or whose results have not been declared due to any reason, will not be considered for change of branch.
- (d) The students who have applied for re-valuation of First B. Tech (I Sem.) marks and whose results have not been received up to the time of change of branch, then such a students will not be entitled for change of branch on the basis of his/her revised result.
- (e) The applicants must ensure that there are no dues regarding the transport, college and hostel fees, otherwise their applications will not be entertained.
- (f) Copies of mark sheet, fee receipt and hostel/transport fee receipt should be enclosed along with the application.
- (g) As per the BTU notification, Rs. 500/- will be charged as fee for the change of branch. The students are advised to carry the amount as and when called to appear for Branch Change counselling and have to deposit just after the issue of branch change order.

The students are advised to submit the applications alongwith the requisite documents at **Students Cell Counter** with a self-attested copy of mark-sheets on or before **12:00 noon on, May 20, 2019**. The change of branch will be effected purely on the merit basis as per BTU norms.

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**Campus Director - JIET**

**Copy through mail to: - All concern.**